

Date: December 6, 2011

Subject: Changes to Electronic Reporting for Convictions, Suspensions and Reinstatements

Dear Court Administrator:

The Kansas Department of Revenue is replacing its aging mainframe systems used for driver licensing, motor vehicle titling and registration, and inventory management with a single, modern system that is easier to use, maintain and enhance.

The new DMV System will eliminate the need for manual, paper-driven procedures that were adopted to complete routine tasks when existing technology could not keep pace with changing business processes. Also, since drivers in Kansas tend to be vehicle owners, recording and storing basic customer information in two systems is redundant and ineffective.

The Kansas Department of Revenue and county treasurers view the new DMV System as an overdue behind-the-counter change that will improve how services are delivered to drivers and vehicle owners throughout Kansas.

We also plan to change our electronic submission processes to improve efficiency and to meet Federal Motor Carrier Safety Administration guidelines for offense reporting. This will impact how you submit traffic convictions, as well as suspensions and reinstatements for failure to appear and/or comply. The changes are explained below.

We value the important role courts play in making sure we have current, correct information in the DMV System, and we look forward to working through these changes with you. As a first step, we plan to host a phone conference to explain what we are doing and to answer your questions, so watch your email for your invitation.

Converting From State Native Traffic Codes to American Association of Motor Vehicle Administrators Code Dictionary (ACD) Codes

In several past reviews by the Federal Motor Carrier Safety Administration (FMCSA), the Kansas Department of Revenue was cautioned for mapping native conviction codes to the correct ACD codes when reporting convictions across jurisdictions, especially as they relate to commercial licensed drivers. The ACD codes provide for consistent reporting of driving record events and they are required by FMCSA.

We considered changing to ACD codes in our existing computer system, but it would have been nearly impossible. However, now that we are replacing our aging mainframe systems, we have the perfect opportunity for converting to ACD codes.

Our plan is to begin using ACD codes when we convert driver licensing to the new DMV System next spring. To prepare you for this change, we are providing you the new record layouts for submitting convictions, suspensions and reinstatements.

Major and Minor Conviction Codes

Previously, minor and major convictions were handled in two record layouts. That will change. The Conviction Codes/Descriptions document shows both major and minor convictions in a combined layout with columns that list the violation, the old and new codes, the Kansas statute and the standard traffic ordinance.

Electronic Convictions

Right now, you can submit up to seven minor convictions at one time, but that will change. In the future, we need you to submit each conviction separately.

Electronic Suspensions and Reinstatements

In the new system, you will submit one charge per suspension. The reason is that when a court submits a reinstatement electronically, the DMV System will look for a singular charge. If it finds a match, the system will process it and Driver Control won't have to process it manually.

File Transfer Application to Change, Too

In the past, we provided you a file transfer application to use to submit your information to us electronically. We plan to change that application as well and we will provide you an updated version of the application early next year.

We will want to test the application to make sure it works as we envision and we will need your help to do that. When we are ready to test, we will explain how you will respond to error listings and returned files. We will also share updated points of contact for your trouble calls.

Timeline for Updating Your System

You will want to work with your IT staff or your vendor to update the system you currently use to submit this information to us electronically. Changes need to be complete by February 1, 2012, so we have time to test the updated codes and layouts before we launch the new DMV System.

If you currently use a spreadsheet we provided to record the information you report to us, we will have an updated version available soon. We will let you know when it's available.

Documents Provided With This Communication

Included with this communication are the following documents:

- Electronic Conviction Layout
- Conviction Codes/Descriptions

- Electronic Suspension/Reinstatement Layout
- Suspension Codes/Descriptions
- Vendor Listing (The Kansas Department of Revenue maintains a list of vendors known to be compatible with the electronic submission process or working with Kansas courts. The list is not intended to represent all vendors who may provide court management software and is in no way intended to promote a particular vendor. Each court is responsible for deciding its own vendor relationship based on its business needs.)

Transition Support

During this transition, if you have questions about code changes and reporting, contact:

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Electronic Conviction Layout

Electronic Conviction Layout								
FIELD		COLUMNS						
Number	Data Item	TYPE	LENGTH	FROM	TO	FORMATTING	Major Conviction	Minor Conviction
1	Court Jurisdiction	A	5	1	5	Code for Court. Five character for MUN (i.e. LAWDG) and 2 character for DIS (i.e. SN).	Required field. If blank or invalid code, error.	Required field. If blank or invalid code, error.
2	Court Type	A	3	6	8	MUN or DIS	Required field. If blank or invalid type, error.	Required field. If blank or invalid type, error.
3	Locator Number	A/N	12	9	20	Distinct number which allows the proper document to be located.	Required field. If blank, error.	Required field. If blank, error.
4	Case Number	A/N	15	21	35		Required field. If blank, error.	N/A
5	Charge ID	N	3	36	38	If multiple charges within a case, indicate each charge with a charge ID (i.e., 1, 2, 3).	Optional field	Optional field.
6	Last Name	A	30	39	68		Required field. If blank, error.	Required field. If blank, error.
7	First Name	A	20	69	88		Required field. If blank, error.	Required field. If blank, error.
8	Middle Name	A	20	89	108		Optional field.	Optional field.
9	Suffix	A	3	109	111	Valid suffix values are: 'SR', 'JR', '1st', '2nd', '3rd', '4th', and '5th' (suffixes should not be in Roman Numerals).	Optional field. If invalid value, error.	Optional field. If invalid value, error.
10	Date of Birth	N	8	112	119	YYYYMMDD.	Optional field	Optional field
11	Driver's License Number	A/N	25	120	144	Kansas driver's license number or OOS driver's license number.	Optional field.	Optional field.
12	Jurisdiction	A	2	145	146	Licensing jurisdiction, either KS or other state code (i.e., MO = Missouri).	Required field. If invalid jurisdiction code, error.	Required field. If invalid jurisdiction code, error.
13	Address	A	20	147	166	Driver's street address.	Required Field.	Required Field.
14	City	A	15	167	181	Driver's city of residence.	Required Field.	Required Field.
15	State	A	2	182	183	Driver's state of residence.	Required Field.	Required Field.
16	Zip	N	5	184	188	Driver's zip code.	Required Field.	Required Field.
17	New Zip	N	4	189	192	Zip code - new.	Required Field.	Required Field.
18	Sex	A	1	193	193	Valid values are: 0 = Unknown 1 = Male 2 = Female 3 = Unspecified	Optional field.	Optional field.
19	Height	A	3	194	196	Formatted as: FI (F=Height in Feet, I = Height in inches).	Optional field.	Optional field.
20	Weight	A	3	197	199	If less than 100 lbs use leading zeros.	Optional field.	Optional field.
21	Eye Color	A	3	200	202	Valid values are: BLK = Black BLU = Blue BRO = Brown	Optional field.	Optional field.

						GRY = Grey		
						GRN---Green		
						HAZ---Hazel		
						PNK---Pink		
						DIC---Dichromatic		
						UNK---Unknown		
22	Vehicle Registration	A/N	20	203	222	License Plate Number	Optional field.	N/A
23	Counsel	A/N	1	223	223	"Y" = Yes or "N" = No	Required "Y" or "N". If blank, error. If N and Counsel Name exists, error.	N/A
24	Counsel Name	A/N	35	224	258	Formatted as: Last name, First name, Middle name, Second middle name (if present), Suffix. Valid suffix values are: 'SR', 'JR', '1st', '2nd', '3rd', '4th', and '5th' (suffixes should <u>not</u> be in Roman Numerals).	If Counsel Name is blank and Counsel = "Y", error.	N/A
25	Waiver	A/N	1	259	259	"Y" = Yes or "N" = No	Required "Y" or "N". If blank, error.	N/A
26	Kansas Statute or Ordinance Violated	A/N	20	260	279	KSA or STO as indicated on Attachment #3 of the Electronic Submission document. Formatted as number only (Example: 8-1567 or 30. The characters "KSA" or "STO" preceding the number are not required and will cause an error if used.	Required field. If blank, or formatted improperly, error.	N/A
27	Offense	A/N	30	280	309	Text description.	Required field. If blank, error	N/A
28	BAC	N	5	310	314	BAC Level	Optional field.	N/A
29	Occurrence Date	N	8	315	322	YYYYMMDD.	Required field. If blank, error.	Required field. If blank, error.
30	DMV Code	A/N	3	323	325	Three character DMV Driving Record Code (from Attachment #3 of the Electronic Submission document) which corresponds to KSA/STO used in field number 27.	Required field. If blank, invalid code, or formatted improperly, error	Required field. If blank, invalid code, or formatted improperly, error
31	Posted Speed	N	3	326	328	Formatted as three characters (Example: 45mph = 045).	N/A	Required field if DMV code = S92.
32	Actual Speed	N	3	329	331	Formatted as three characters (Example: 45mph = 045).	N/A	Required field if DMV code = S92.
33	CDL Holder	A/N	1	332	332	"Y" = Yes or "N" = No	Required Y or N. If blank, error.	Required Y or N. If blank, error.
34	CMV	A/N	1	333	333	"Y" = Yes or "N" = No	Required Y or N. If blank, error.	Required Y or N. If blank, error.
35	Hazardous Material	A/N	1	334	334	"Y" = Yes or "N" = No	Required Y or N. If blank, error.	Required Y or N. If blank, error.
36	Accident	A/N	1	335	335	"Y" = Yes or "N" = No	Required Y or N. If blank, error.	N/A

37	Level of Offense	A	1	336	336	Valid values are: "I" = Infraction, "M" = Misdemeanor, "F" = Felony, "U" = Unknown	Required field. If blank, or formatted improperly, error.	N/A
	Plea:							
38	Guilty	A/N	1	337	337	"Y" = Yes or "N" = No	Required Y or N. If blank, error.	N/A
39	Not Guilty	A/N	1	338	338	"Y" = Yes or "N" = No	Required Y or N. If blank, error.	N/A
40	Nolo Contendere	A/N	1	339	339	"Y" = Yes or "N" = No	Required Y or N. If blank, error.	N/A
	Finding by:							
41	Court/Jury	A/N	5	340	344	Valid values are: "Court" or "Jury".	Required field. If blank, error.	N/A
42	Date of Conviction	N	8	345	352	YYYYMMDD.	Required field unless Diversion. If Date of Conviction <u>and</u> Diversion = "Y", error. If Diversion Date Entered exists, error. If blank, error.	Required field.
43	Found Guilty	A/N	1	353	353	"Y" = Yes or "N" = No	Required field. If Found Guilty = "N" and Diversion = "N", error.	N/A
44	Found Guilty, As Amended	A/N	1	354	354	"Y" = Yes or "N" = No	Required field. If Found Guilty as Amended = "N" and Found Guilty = "N", error.	N/A
45	Amended Description	A/N	20	355	374	Description of charge amended to.	If Found Guilty As Amended = "Y" and Amended is blank, error.	N/A
46	Bond Forfeited	A/N	1	375	375	"Y" = Yes or "N" = No	If Bond Forfeited = "Y" and Bond Forfeited Date does not exist, error.	N/A
47	Bond Forfeited Date	A/N	8	376	383	YYYYMMDD.	Required field if line Bond Forfeited = "Y". If Bond Forfeited = "Y" and Bond Forfeited Date is blank, error.	N/A
48	Diversion	A	1	384	384	"Y" = Yes or "N" = No	If Diversion = "Y" and Diversion Date Entered does not exist, error. If Diversion = "Y" and Date of Conviction exists, error.	N/A
49	Diversion Date Entered	N	8	385	392	YYYYMMDD.	Required field if Diversion = "Y". If blank, error.	N/A
	Judgment:							
50	Fine \$	N	7	393	399	Formatted as \$\$\$\$\$CC		N/A
51	Cost \$	N	7	400	406	Formatted as \$\$\$\$\$CC		N/A
52	Sanction Start Date	N	8	407	414	Formatted as YYYYMMDD		N/A
53	Sanction End Date	N	8	415	422	Formatted as YYYYMMDD		N/A
54	Jail Days	N	4	423	426	Number of days		N/A
55	Suspended	A/N	1	427	427	"Y" = Yes or "N" = No		N/A

CONVICTION CODES/DESCRIPTIONS

(Major and minor convictions combined layout.)

VIOLATION DESCRIPTION	CODE		K.S.A.	S.T.O.
	OLD	NEW		
Drive w/out License or Expired License	B51	Same	8-235, 8-244	192, 193
Driving a CMV without obtaining a CDL	New Code	B56	8-2,132	
Driving with view obstructed to front or sides	D70	Same	8-1576	
Unattended Vehicle	EM1	Same	8-1573	107
Overweight, Overheight, Overwidth	EM2	Same	8-1901, 8-1902, 8-1903, 8-1904, 8-1905, 8-1908, 8-1909	
Towing or pushing vehicle improperly	EM3	Same	8-1907	
Drive w/o or Fail to Dim Lights	EM5	E55	8-1703, 8-1725	144, 165
Following Improper/Illegally	FO1	M34	8-1523, 8-1581,	47, 110
Failure to stop before sidewalk when emerging from an alley, building private road, or driveway	M25	Same	8-1555	80
Entering an intersection marked crosswalk or railroad crossing when there is insufficient space to cross over	M45	Same	8-1584	113
Start Improperly/Parked Position	MS1	N83	8-1547	53
Improper Backing Violations	MS2	N82	8-1574	117
Failure to take action to avoid colliding with a pedestrian	N08	Same	8-1535	
Coasting with the gears or transmission in neutral	N80	Same	8-1580	109
Allowing an under 14 passenger to ride on the vehicle while in motion	N84	Same	8-1578a	182.2
Passing Improperly/Illegally/Prohibited	PA1	M70	8-1556, 8-1556a	81, 82
Failure to Yield	RW3	N01	8-1526, 8-1527, 8-1528, 8-1529, 8-1530, 8-1531, 8-1533, 8-1540, 8-1542	57, 58, 59, 60, 61, 62, 64, 71, 73
Failure to Obey Traffic Devices (any)	SC1	M14	8-1507, 8-1508, 8-1509, 8-1510, 8-1511, 8-1532, 8-1551, 8-1552, 8-1759, 8-1910	12, 13, 14, 15, 16, 63, 76, 77,
Failure to Signal Properly/Illegally	SI1	N40	8-1548, 8-1549, 8-1550	54, 55, 56
Contest Racing	SP1	S95	8-1565	37
Speed to Fast for Conditions	SP2	S94	8-1557	32
Speed/Excess of Posted Maximum SPEED DETAIL REQUIRED	SP3	S92	8-1558, 8-1559, 8-1560, 8-1562, 8-1563	33, 35
Speed/Excess of Posted Maximum SPEED DETAIL OPTIONAL	SP3	S93	8-1558, 8-1559, 8-1560, 8-1562, 8-1563	33, 35
Speed Less than Posted Minimum	SP4	S96	8-1561	34
Improper/Illegal/Turns	TU3	N50	8-1545, 8-1546	49, 51
Drive Wrong Way/Lane/Direction	WW1	M40	8-1514, 8-1515, 8-1519, 8-1520, 8-1521, 8-1522, 8-1524, 8-1575, 8-1595	38, 39, 43, 44, 45, 46, 48, 116, 139
Minor possess/consume/obtain alcohol	A30	MP1	41-727	
CMV – Violation of out-of-service order	B27	Same	8-2,142	
Driving while out of service order is in effect and transporting 16+ passengers and/or transporting HazMat that requires a placard	New Code	B19	8-2,142	
Improper class/endorsement on license	B91	Same	8-2, 142	

VIOLATION DESCRIPTION	CODE		K.S.A.	S.T.O.
	OLD	NEW		
Operating CMV under the influence of alcohol (DUI)	C12	A20	8-2, 142	
Operating CMV under influence of controlled substance	C14	A20	8-2, 142	
Operating CMV and leaving the scene of an accident	C15	B05	8-2, 142	
Operating CMV involved in a felony	C16	U03	8-2, 142	
Operating a CMV in a felony involving manufacturing, distributing, or dispensing of a controlled substance	C17	A50	8-2, 142	
Operating CMV in excess of 15 mph over speed limit – SPEED DETAIL REQUIRED	C18	S92	8-2, 142	
Operating CMV with willful/wanton disregard for the safety of persons or property	C19	M84	8-2, 142	
Reckless driving in a CMV	C20	M84	8-2, 142	
Improper or erratic lane change in a CMV	C21	M42	8-2, 142	
Following too close in a CMV	C22	M34	8-2, 142	
Violation of a traffic control law in a CMV arising in connection with a fatal accident	C23	U31	8-2, 142	
Driving under influence of alcohol, narcotics, or pathogenic drugs or excessive blood alcohol – court conviction	DI1	A20	8-1567; 8-1014	
Illegal transportation of alcohol or drugs in a motor vehicle	DI4	Same	8-1599	106
Entered diversion agreement after DUI arrest	DI8	Same	22-2907; 22-2908; 22-2909	
Violation of motor vehicle law resulting in the death of another person (includes vehicular homicide)	FA1	U07	21-3405	
Using motor vehicle in connection with a felony (includes aggravated vehicular homicide and manslaughter)	FE2	U03	21-2405	
Failure to maintain required liability insurance – court conviction	FR5	D36	40-3104; 40-3118; 8-1604	
Failure to stop and render aid after involvement in an accident resulting in bodily injury	HR1	B03	8-1602	
Failure to stop and reveal identity after involvement in accident resulting in property damage only	HR2	B08	8-1603	
Hit and run – fail to stop and render aid after an accident	HR2	B01	8-1604	
Evading arrest	HR4	U01	8-1568	
Failure to obey railroad-highway grade crossing restrictions not specifically noted in related codes while operating a CMV	M09	Same	8-2,142	
Failure to obey traffic control device or directions of an enforcement official at a railroad-highway grade crossing while operating a CMV	M10	Same	8-2, 142	
Failure to slow down at railroad-highway grade crossing while operating a CMV	M20	Same	8-2, 142	
Failure to stop before railroad-highway grade crossing while operating a CMV	M21	Same	8-2, 142	
Failure to stop as required before driving onto railroad-highway grade crossing while operating a CMV	M22	Same	8-2, 142	

VIOLATION DESCRIPTION	CODE		K.S.A.	S.T.O.
	OLD	NEW		
Failure to have sufficient space to drive completely through the railroad-highway grade crossing while operating a CMV	M23	Same	8-2, 142	
Failure to negotiate a railroad-highway grade crossing due to insufficient undercarriage clearance while operating a CMV	M24	Same	8-2, 142	
Unlawful possession of controlled substance or controlled substance analog	New Code	A33	21-4603(o)	
Heedless, willful, wanton, or reckless disregard of the rights or safety of others while operating a motor vehicle	RK1	M84	8-1566; 8-254	
Vehicle battery – with DUI	RK2	Same	21-3405; 8-1014	
Vehicle battery – with eluding or reckless driving	RK7	Retired Code	21-3405; 8-254	
Theft of motor fuel dispensed in a vehicle at a gas station	TF1	Same	21-3765	
Driving while revoked	VR1	B25	8-262	
Driving while suspended	VR2	B26	8-262	194
Driving while canceled	VR1	B22	8-262	
Operating contrary to conditions specified on driver license or without being licensed	VR4	D29	8-235	195
Violation of restrictions	VR4	Same	8-291,8-292, 8-237	
Driving while revoked as a habitual violator	VR7	Same	8-287	
Driving without an ignition interlock installed	VR9	A41A	8-1017	
Tampering, circumventing, rendering an ignition interlock device inaccurate or inoperative	VR9	A41B	8-1017	
Request or solicit another person to blow into an ignition interlock device to start a vehicle	VR9	A41C	8-1017	

FAILURE TO COMPLY SUSPENSION CODES/DESCRIPTIONS

(suspension layout)

VIOLATION DESCRIPTION	CODE		VIOLATION DESCRIPTION	CODE	
	OLD	NEW		OLD	NEW
Driving Under the Influence	DI1	A20	Fire Marshall Regs/Transport/Material/Fuels	FS1	Same
Transportation Open Container	DI4	Same	Transportation of Liquid Fuel Regs	MC6	Same
Vehicular Homicide	FA1	U07	Motor Vehicle Liability Insurance	FR5	D36
Felony Involving a Vehicle	FE2	U03	Motor Carrier Regs/Persons & Property	MC6	Same
Following Improper/Illegally	FO1	M34	Motor Carrier Safety Rules by Commission	MC6	Same
Leave Scene of Accident/Bodily Injury – KSA 8-1602	HR1	B03	Registration/Carriers with Corp. Comm.	MC6	Same
Leave Scene of Accident/Property Damage – KSA 8-1603	HR2	B08	Registration/Fees/Vehicles Entering State	MC6	Same
Hit & Run; fail to stop and render aid – KSA 8-1604	HR2	B01	Insurance/Non Ks. Motor Carrier Permits	MC6	Same
Attempt to Elude/Evade Arrest	HR4	U01	Motor Carriers/Stop/Inspection Stations	MC6	Same
Start Improperly/Parked Position	MS1	N83	Violation/Regs/Liquid Fuel Carriers	MC6	Same
Improper Backing Violations	MS2	N82	Local Wrecker Permits Required	MC6	Same
Passing Improperly/Illegally/Prohibited	PA1	M70	Wrecker Equip/Insurance Requirements	MC6	Same
Reckless Driving	RK1	M84	Fee/Wrecker Permit/ID of Wrecker/Veh	MC6	Same
Vehicle Battery in Connection w/DUI	RK2	Same	Violation/Toll Road/Turnpike Regs.	MC6	Same
Vehicle Battery in Connection/Reckless – REMOVE	RK7	Retired Code	FTC/Road Restriction/Improvement Area	MC6	Same
Failure to Yield	RW3	N01	Destroy/Remove Barricades/Signs/Drive	MC6	Same
Failure to Obey Traffic Devices (any)	SC1	M14	Motor Fuel User/Without Lic/Permit/Temp	MC6	Same
Failure to Signal Properly/Illegally	SI1	N40	Circumvention, Tampering,Solicit Another to Blow or Driving without an Ignition Interlock Device	DI9	A41
Contest Racing	SP1	S95	Driving with view obstructed/from or sides	D70	Same
Speed to Fast for Conditions	SP2	S94	Fail to stop before sidewalk/alley/driveway	M25	Same
Speed/Exces of Posted Maximum/ Speed Detail Required	SP3	S92	Enter intersection/insufficient space	M45	Same
Speed/Excess of Posted Maximum/ Speed Detail Optional	SP3	S93	Fail action to avoid pedestrian	NO8	Same
Speed Less than Posted Minimum	SP4	S96	Coasting with gears/transmission in neutral	N80	Same
Improper/Illegal/Turns	TU3	N50	Passenger under 14 ride on veh. in motion	N84	Same
Driving While Suspended	VR2	B26	Driving While Revoked as Habitual Violator	VR7	Same
Driving While Revoked	VR1	B25	Improper Class/Endorsement on DL	B91	Same
Driving While Cancelled	VR1	B22	DUI in a commercial vehicle - 04 to .799	New Code	A04
Drive in Violation of Restrictions	VR4	D29	Tag Violations (expired/illegal)	TV1	Same
Drive Wrong Way/Lane/Direction	WW1	M40	Registration Violations	RV1	Same
Child Restraint Violations	CR1	F02	Overweight, Overheight, Overwidth	EM2	Same
Seat Belt Violations	SB1	F04	Drive w/ Out of Service & Transport 16+ Passengers and/or Transport Hazardous Materials that require a placard	New Code	B19
Leave Vehicle Unattended w/Engine Running	EM1	Same	Minor/Possession/Consumption/Obtain/Purchase of Alcohol	A30	MIP
Defective Equipment Violations	DE1	Same	Drive a CMV without obtainaing a CDL	New Code	B56
Drivers License Violations	B51	Same	Towing or Pushing Vehicle Improperly	EM3	Same
Bicycle Violations	BC1	Same	Unlawful Possession of Controlled Substance or Controlled Substance Analog	New Code	A33
Pedestrian Violations	PD1	Same	Texting While Driving	New Code	M85
Drive w/o or Fail to Dim Lights	EM5	E55	Refusal to take Preliminary Screen Test	DI3	A12
Fail to Comply Regs Anhydrous Ammonia	AA1	Same			

Electronic Suspension/Reinstatement Layout

Number	FIELD		COLUMNS			REQUIRED OR OPTIONAL	FORMATTING
	DATA ITEM	TYPE	LENGTH	FROM	TO		
1	Court Jurisdiction	A	5	1	5	Required	Code for Court. Five character for MUN (i.e., LAWDG) or 2 character for DIS (i.e., SN).
2	Court Type	A	3	6	8	Required	"MUN" or "DIS"
3	Reinstatement/Suspension	A	1	9	9	Required	Reinstatement = "R" Suspension = "S"
4	Locator Number	A/N	10	10	19	Required	Distinct number which allows the proper document to be located. May be any combination alpha/numeric.
5	Case Number	A/N	15	20	34	Required	May be any combination of alpha/numeric and other characters.
6	Charge ID	N	3	35	37	Optional	Indicates the charge number within a case.
7	Last Name	A	30	38	67	Required	
8	First Name	A	20	68	87	Required	
9	Middle Name	A	20	88	107	Optional	
10	Suffix	A	3	108	110	Optional	Valid suffix values are: "SR", "JR", "1st", "2nd", "3rd", "4th", and "5th" (suffixes should not be Roman Numerals).
11	Date of Birth	N	8	111	118	Required	YYYYMMDD
12	Drivers License Number	A/N	40	119	158	Optional	Kansas driver's license number or OOS driver's license number.
13	Date Of Offense	N	8	159	166	Required	YYYYMMDD
14	Charge	A	3	167	169	Required	Three character DMV code indicating reason for suspension.
15	Fine	N	6	170	175	Optional	Dollar amount of Fine.
16	Court Costs	N	6	176	181	Optional	Dollar amount of Court Costs.
17	Other Costs	N	6	182	187	Optional	Dollar amount of Other Costs.
18	Reinstatement Fee	N	5	188	192	Optional	Dollar amount of Reinstatement Fees.
19	Total Amount	N	7	193	199	Optional	Total amount due of all fines, costs, and fees.

FIELD		COLUMNS			REQUIRED OR OPTIONAL	FORMATTING
Number	DATA ITEM	TYPE	LENGTH	FROM		
20	Special Instruction	A	1	200	200	Phone court = "P" Court appearance required = "A"
21	Jurisdiction	A	2	201	202	Licensing jurisdiction, either KS or other state
22	CDL Indicator	A	1	203	203	"Y" = Yes or "N" = No.
23	Commercial Motor Vehicle Indicator	A	1	204	204	"Y" = Yes or "N" = No.
24	Hazardous Material Indicator	A	1	205	205	"Y" = Yes or "N" = No.
25	Address	A	20	206	225	Driver's street address.
26	City	A	15	226	240	Driver's city of residence.
27	State	A	2	241	242	Driver's state of residence.
28	Zip	N	5	243	247	Driver's zip code.
29	New Zip	N	4	248	251	Zip code - new.
30	Sex	A	1	252	252	Valid sex values are: 0 = Unknown 1 = Male 2 = Female 3 = Unspecified
31	Height	A	3	253	255	Formatted as: Fill (F = Height in Feet, I =
32	Weight	A	3	256	258	Formatted as: Lbs (i.e., 215). If less than 100 lbs, use leading zeros (i.e., 096).
33	Eye Color	A	3	259	261	Valid eye color values are: BLK = Black BLU = Blue BRO = Brown GRY = Grey GRN = Green HAZ = Hazel PNK = Pink DIC = Dichromatic UNK = Unknown

Vendor Listing

Below is a list of vendors the Kansas Department of Revenue knows to be compatible with the electronic submission process and/or working with a Kansas court(s). This list is not intended to represent all vendors who may provide court management software and is in no way intended to promote a particular vendor. Each court is responsible for determining, based on its business needs, an appropriate vendor relationship.

Access Data Corporation

Sleuth Software
888-336-6757
www.sleuthsoftware.com

Data Technologies, Inc.

14225 Dayton Circle, Ste 4
Omaha, NE 68137-5559
402-891-0711
www.dtisummit.com

Full Court

www.justicesystems.com

InfiniTec, Inc.

800-832-8246
www.infinitec.net

Information Technologies

314-991-9115

Jayhawk Software

Valerie Katzer, Court Specialist
PO Box 826
Iola, KS 66749
620-365-8065
www.jayhawksoftware.com

New Dawn Technologies

Jim Minihan
jm@imergeconsult.com

New World

www.newworldsystems.com

Training @ Your Place

Kim Biasella
www.trainingatyourplace.com

Incode

www.incode-inc.com

Governmental Suite Software

Steve Seawall

HTE Inc., SunGard

407-304-3167
www.sungard.com

SMART Public Safety Software

Mike Carroll

Thoroughbred Municipal Court Manager

Merle Windler
785-232-8160

Additional Resources:

KnowledgeStorm

www.knowledgestorm.com

Government Computer News

www.gcn.com